

Employment Opportunity

The following new employment opportunity has arisen within our institution:

Administration Officer - Front Office Support Department

The ideal candidate will have a good academic background preferably to degree level and extensive experience within Private Banking. The position will call for an excellent team player with outstanding administration, organisation and computer skills, advanced knowledge of investment instruments together with an ability to work accurately and efficiently.

Responsibilities will include but are not limited to:

- Provision of administrative support and assistance to our Front Office acquisition team
- Processing of incoming & outgoing payments
- Opening of securities in our core banking system
- Distribution of client communication

We offer an attractive remuneration package and an opportunity to join a professional and motivated team in a fast growing financial institution that is fully committed to Gibraltar.

If you think that you are suitable for this position, please send your application with your current CV to:

Turicum Private Bank

Attn: Mrs Jane Sollis

HR Officer

Turicum House

315 Main Street

Gibraltar

or e-mail: hr@turicum.com

All applications will be treated in the strictest confidence.